

RECORD OF PROCEEDINGS FOR THE
COLORADO RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
MAY 14, 2019
STATION 41, 1850 RAILROAD AVENUE, RIFLE, CO 81650

The regular scheduled meeting was called to order by Chairperson Lambert at 6:32 pm. The Pledge of Allegiance was said and a moment of silence was given.

ROLL CALL:

Board Members Present:

Alan Lambert, President/Chairperson
Matt Weisbrod, Vice President
Levy Burris, Director
Addy Marantino, Secretary (arrived at 7:00 pm)
Paige Haderlie, Treasurer

Others Present:

Randy Callahan, Fire Chief
Leif Sackett, Operations Division Chief
Mike Scott, EMS Division Chief
Orrin Moon, Prevention Division Chief
Zach Pigati, Wildland Division Chief
Dino Ross, Legal Counsel for the District
John Gredig, IT Director
PJ Tillman, Finance Manager
Alizah Garay, Administrative Assistant

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA:

Attorney Ross clarified that the Executive Session would also include advice of legal counsel on the Jennifer Taylor Litigation pursuant to CRS 24-6-402(4) (b). The Board accepted the agenda with that clarification.

CONSENT AGENDA:

Minutes of April 9, 2019 Regular District Board meeting
Minutes of April 23, 2019 Special District Board meeting
Prior month and Year Financial reports
Prior month Accounts Payable reports

Director Burris made a motion to approve the consent agenda items. Vice President Weisbrod seconded the motion. Vice President Weisbrod stated that he liked the notations provided in the 2019 Budget vs. Actual report. The motion passed unanimously.

PUBLIC COMMENT:

None

LEGAL COUNSEL UPDATE:

Attorney Ross stated that he continued to assist with the new Fire Chief hiring process and he assisted Chief Staff with further changes to the proposed Fiber Optic Contract with Cedar Networks, which will be discussed with the Board later in the meeting.

Attorney Ross distributed to the Board a copy of his firm's legislative tracker, which lists bills pending before the Colorado Legislature that could impact the District. The legislative session ended on May 3, 2019.

Attorney Ross noted that the Colorado Legislature has passed legislation that sets the Residential Assessment Rate (RAR) at 7.15% based on the final report from the Colorado Division of Property Taxation. This represents a .5% reduction from the current 7.2% RAR. The Governor is expected to sign the legislation.

Attorney Ross discussed the Colorado Family Medical Leave Act, which would have provided 12 weeks of paid leave time for any employee that worked for a minimum of 16 weeks. The act required mandatory contributions by both employees and employers. At the last minute, the final amendments made to the legislation called for a study of the issue over the next year, with the intent of the legislature to reconsider the legislation in 2020.

Lastly, Attorney Ross discussed legislation that permits special districts to post Board meeting notices on their websites. President Lambert asked who manages the District's website. Fire Chief Callahan explained that IT Director Gredig manages the website. President Lambert asked that IT Director Gredig communicate with Attorney Ross to ensure the District's website met the requirements of the new legislation.

FIRE CHIEF REPORT:

Fire Chief Callahan summarized his report and stated the District continues to implement the new Strategic Plan with a focus on funding, retention, and pay scale discussions. Incorporated in this month's Board packet is an update on Station 61's floor settling issue, as well as the revised Fiber Optic Contract with Cedar Networks.

Furthermore, the Firefighter/EMT interviews are to be conducted on May 15, 2019. Chief Staff has been meeting with the Town of Silt officials for further community engagement opportunities such as inspections, preplans, and plan reviews. Chief Staff has also been working with CPS HR Consulting to develop an improved wage/salary policy. Further information on a possible mill levy increase election will be presented in the future.

Fire Chief Callahan attended the Colorado State Fire Chief's Critical Issues Briefing conference in Colorado Springs. SB19-181 was discussed and the effects of this bill on the District are too soon to determine.

Fire Chief Callahan and Wildland Division Chief Pigati presented to the Board the Proclamation of the Board of Directors of Roaring Fork Fire Rescue to show appreciation to the District for its exceptional skill, effort, and achievements in preservation during the Lake Christine Fire on July 3rd and 4th of 2018. Wildland Division Chief Pigati explained that the efforts encompassed those who tended to the fire as well as those who backfilled and family

support provided during that time. President Lambert asked if the proclamation was presented in the newspaper. Fire Chief Callahan stated that it has been presented on social media.

Lastly, Fire Chief Callahan informed the Board of the upcoming local events, such as the Critical First Responder Day celebration and the Rifle Bike Rodeo. In addition, there will be a Firefighter graduation at Colorado Mountain College on May 19, 2019.

NEW BUSINESS/ACTION ITEM REQUESTS:

None

OLD BUSINESS/FOLLOW-UP REQUESTS:

Fire Chief/Prevention Division: Update on Station 61 Floor Slab:

Fire Chief Callahan stated that the engineering report from SGM recommended mud jacking the floor slab at Station 61 to resolve the settling issues. Chief Staff is seeking Board direction on whether to hire an engineer to monitor the mud jacking process or for the District to simply hire a company to conduct the mud jacking procedure.

Prevention Division Chief Moon stated that earlier that day Roto Rooter Plumbing took video coverage under the slab at Station 61. There were no leaks detected. The video will be sent to the engineer for further review. Prevention Division Chief Moon discussed the photos of the roof drain presented on the last page of the SGM report. He explained that the roof drain connects to a green pipe that is essentially opened and exposed. The SGM report recommends fixing the pipe and sealing the area below the drain pipe. Prevention Division Chief Moon believes the drainage was the main culprit of the floor settling issue at Station 61. He and the Board agreed the drain pipe needs to be fixed. Vice President Weisbrod suggested using concrete slab to seal the area below the drainage.

Prevention Division Chief Moon stated that the total cost for the mud jacking appears to be approximately \$1,500.00, which leaves room for engineer services if required.

President Lambert asked if the floor settling issue was covered by insurance. Vice President Weisbrod felt the District's insurance may not cover foundational issues. Prevention Division Chief Moon stated that he would check into whether there is insurance coverage, but would research more and find out. Following further discussion, the Board authorized Chief Staff to proceed with the mud jacking and drainage repair work.

Fire Chief/IT Division: Amended Cedar Networks Fiber Optic Contract:

Fire Chief Callahan explained that the Board approved a proposed Fiber Optic Contract with Cedar Networks in January 2019, subject to certain changes. Since then, Chief Staff and legal counsel have been negotiating with Cedar Networks on further changes to the proposed contract.

IT Director Gredig stated that by pursuing the Fiber Optic Contract with Cedar Networks, the District is able to utilize better technology. This allows the District to be on a new platform and use new functions such as the Cloud. He stated that the Fiber Optic Contract with Cedar Networks was a budgeted item.

Attorney Ross stated that the revised contract is actually more beneficial to the District than the original proposed contract. The five year commitment in the original contract was replaced with a year-to-year term and the construction reimbursement provision has been deleted. Service standards have been incorporated into the revised contract.

Director Burris asked if Cedar Networks would be providing hand sets and phones. IT Director Gredig explained that if the District decides to install Voice Over IP phones or phone system, the District would have the potential to use Internet based phone lines and remove two to three phone lines per station. This would result in a cost savings of \$4,000.00 to \$12,000.00.

Director Burris asked if a new phone system would have to be approved by Cedar Networks or if a new phone system would have to be compatible with Cedar Networks' system. IT Director Gredig clarified that a new phone system would just have to be compatible with Cedar Networks' system. IT Director Gredig believes the District's phone system should be upgraded next year, as the current phone system is 23 to 24 years old.

Director Burris asked if the fiber optics installation would be incorporated through the county-wide infrastructure. IT Director Gredig stated that he was not sure if the County would be implementing fiber optics or wireless broad band.

Fire Chief Callahan informed the Board that the Fiber Optic Contract followed the ideals of the Strategic Plan as it supports outcome-based thinking and provides more reliable data transfers. In addition, Fire Chief Callahan felt the attainment of the Fiber Optic Contract was a technical component that the new fire chief would not have to hassle with.

Vice President Weisbrod made a motion to approve the Fiber Optic Contract with Cedar Networks as presented. Secretary Marantino seconded the motion. The motion passed unanimously.

DIVISION INFORMATIONAL UPDATES:

OPERATIONS DIVISION CHIEF SACKETT:

Operations Division Chief Sackett informed the Board that the District is working to fulfill the remaining requirements of the Federal Mineral Lease Grant. Vice President Weisbrod and Operations Division Chief Sackett discussed the consistent call volumes of this year compared to last year. Operations Division Chief Sackett stated that the 911 call volumes continue to steadily increase even with the inter-facility transport contract with Valley View Hospital begin terminated.

EMS DIVISION CHIEF SCOTT:

EMS Division Chief Scott reported to the Board that the District has received the new ambulance. Fleet Mechanic Coker, Fleet Mechanic Farineau, and IT Director Gredig are currently working on the fabrication of the center counsel and installation of the modem. The next procedure involves licensing the ambulance. The grant funds in the amount of \$83,018.00 from the State of Colorado have been received.

President Lambert asked if Valley View Hospital has made any payments to the District on the outstanding amounts it owes. EMS Division Chief Scott stated that he has confirmed with the District's billing company that Valley View Hospital has not made any payments for 2018. Fire Chief Callahan stated the District is reviewing options for recovering the outstanding amounts from Valley View Hospital.

President Lambert inquired about the relationship with Grand River Hospital. EMS Division Chief Scott reported that the relationship and interactions with Grand River Hospital were productive, with great rapport between their staff and District personnel. Vice President Weisbrod was pleased to hear such positive relations and felt there were significant gains from IFTs this year compared to last year. EMS Division Chief Scott agreed and stated there were ongoing trainings and collaborations made between Grand River Hospital and the District.

WILDLAND DIVISION CHIEF PIGATI:

The Board and Wildland Division Chief Pigati discussed the projections of the upcoming fire season. Wildland Division Chief Pigati informed the Board that there were active fires in Arizona and New Mexico. He stated that Colorado is expected to have an average level of wildfires this year. He believes wildfires will begin picking up in States like Nevada and Utah. California is projected to have a serious fire season due to the moisture they received in the beginning of the year.

PREVENTION DIVISION CHIEF MOON:

Board members commented on an increase of District information presented through its Facebook page. Prevention Division Chief Moon stated that Community Risk Reduction Specialist Pina has been working diligently to post more District data on social media. District personnel have also stepped up by passing along information to her. In addition, Prevention Division Chief Moon has been advertising District messages with the new sign board and plans to utilize the sign board for future community events.

IT DIRECTOR GREDIG:

The Board had no questions for IT Director Gredig. President Lambert thanked IT Director Gredig for his work on the Fiber Optic Contract with Cedar Networks.

FINANCIAL MANAGER TILLMAN:

President Lambert thanked Financial Manager Tillman for her support and role during the previous Basalt Fire. Secretary Marantino and Financial Manager Tillman discussed the processes related to RETAC. Financial Manager Tillman said she is waiting to receive the review results.

GOOD NEWS & DEPARTMENT ACCOMPLISHMENTS:

None

BOARD MEMBER COMMENTS:

President Lambert thanked all Board members for their work and dedication over the last year. President Lambert appreciated all the accomplishments made.

Director Burris congratulated the District on the acknowledgement from El Jebel, Carbondale, and Basalt during the Lake Christine Fire. He thanked everyone and advised all to stay safe.

Treasurer Haderlie had no comment.

Secretary Marantino appreciated the efficiencies of the Board meetings and the concise data presented during the meetings.

Vice President Weisbrod agreed with Secretary Marantino's comment. In addition, Vice President Weisbrod stated that he has noticed an uplift in spirits and attitudes of the District and applauded all for their continued efforts. Lastly, Vice President Weisbrod thanked those who participated in the local Bike/Walk to School event.

Chairman Lambert called for a 5 minutes recess before entering into Executive Session.

EXECUTIVE SESSION:

After the recess, Vice President Weisbrod made a motion to go into Executive Session to receive advice of legal counsel on the Jennifer Taylor Litigation, a personnel matter, and the new Fire Chief selection process pursuant to CRS 24-6-402(4) (b). Director Marantino seconded the motion. The motion passed unanimously. Attorney Ross certified for the record that the Executive Session will constitute an attorney-client communication and will not be recorded.

The Board went into Executive Session at 7:30 pm.

Director Burris made a motion to come out of Executive Session. Vice President Weisbrod seconded the motion. The motion passed unanimously.

The Board came out of Executive Session at 9:36 pm.

Vice President Weisbrod made a motion to direct Chief Staff to work with McGrath Consulting to establish the date and time as well as to post an appropriate notice of a "Meet and Greet" with the potential fire chief candidates and a special meeting regarding the fire chief selection process. Director Burris seconded the motion. The motion passed unanimously.

ADJOURNMENT:

There being no other business to come before the Board, Chairperson Lambert adjourned the meeting at 9:37 pm.

APPROVAL

The foregoing Minutes, which has been approved by the affirmative majority vote of the Board of Directors of the Colorado River Fire Protection District, is a true and accurate record of the meeting held on the date stated above.

Date: 6/11/19

[Signature]

Date: 6/11/19

[Signature]

I hereby attest that the Executive Session, which was not recorded, constituted privileged attorney-client communications.

[Signature]

Dino Ross, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4) (b).

[Signature]

Alan Lambert, President