

**RECORD OF PROCEEDINGS FOR THE
COLORADO RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
DECEMBER 12, 2023**

STATION 64, 775 CASTLE VALLEY BLVD., NEW CASTLE, CO 81647

The regularly scheduled meeting was called to order by acting Chairperson Bristol at 6:30 p.m.

ROLL CALL:

Board Members Present:

Addy Bristol, Vice President
Dick Miller, Secretary
Paige Haderlie, Director (Via Conference Call)

Board Members Absent:

Alan Lambert, President (Excused)
Adria Milton-Baker, Treasurer (Excused)

Others Present:

Leif Sackett, Fire Chief
Zach Pigati, Operations/Wildland Division Chief
Scott Van Slyke, EMS/Training Division Chief
John Gredig, IT Director
PJ Tillman, Administrative Director
Dino Ross, Legal Counsel for the District
Eric Davis, District Member

Secretary Miller made a motion to excuse President Lambert and Treasurer Milton-Baker from the Board meeting. Director Haderlie seconded the motion. The motion passed unanimously.

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA:

None.

CONSENT AGENDA:

Director Haderlie made a motion to approve the Consent Agenda as presented. Secretary Miller seconded the motion. The motion passed unanimously.

PUBLIC COMMENT:

None.

LEGAL COUNSEL UPDATE:

Attorney Ross stated he assisted Administrative Director Tillman with preparing the Resolution adopting the 2024 Budget and certifying the mill levies. This year, the Resolution contains language stating the District's right to amend the 2024 Budget without holding another public hearing if the property tax reduction measures imposed by SB22-238 and/or SB23B-001 adversely affects the District. Attorney Ross stated his firm has provided the District legal advisements when Proposition HH failed and when the Colorado Legislature held its special legislative session this summer.

Attorney Ross asked if he could begin attending the Board meetings virtually and the Board agreed to that request.

Further Board discussion ensued.

FIRE CHIEF REPORT:

Fire Chief Sackett stated there are New Business Action Items to (a) review and consider a Resolution adopting, appropriating, and certifying property taxes for the District's Fiscal Year 2024 Budget (b) review and consider ratifying an executed Resolution for an FMLD Mini-Grant, and (c) review and consider a Purchase Order for a UTV action item. Fire Chief Sackett stated there is an Old Business Item to review the District's ongoing Strategic Planning process.

Fire Chief Sackett reviewed several accomplishments the District made in 2023.

Fire Chief Sackett stated Firefighter/Paramedic Crystal Peters has resigned from her full-time position with the District and intends to work part-time.

NEW BUSINESS/ACTION ITEMS:

- a. Fire Chief/Administration: Review and Consider Resolution No. CRFPD-2023-12-01 Adopting a Budget for the Calendar Year 2024 | Appropriating Sums of Money | Certifying and Levying Property Taxes**

Fire Chief Sackett stated that, as Attorney Ross mentioned, Resolution No. CRFPD-2023-12-01 has additional language should the District need to amend the 2024 Budget as a result of the County Assessor's final Certification of Assessed Values.

The Board, Chief Sackett, and Administrative Director Tillman discussed the funding options presented by Chief Staff.

Treasurer Miller made a motion to approve Resolution No. CRFPD-2023-12-01, including Option 2. Director Haderlie seconded the motion. The motion passed unanimously.

b. Fire Chief/Prevention: Ratification and Review of Resolution No. CRFPD-2023-12-02 – Garfield County Federal Mineral Lease Grant for Lift Jack

Fire Chief Sackett stated that Resolution No. CRFPD-2023-12-02 was signed by President Lambert and Treasurer Miller previously to meet the deadline for submitting an application for the Garfield Country Federal Mineral Lease District. The Board is being asked to ratify that action. Director Haderlie made a motion to ratify the prior signature and submission of Resolution No. CRFPD-2023-12-02. Treasurer Miller seconded the motion. The motion passed unanimously.

c. Fire Chief/Operations: Review and Consider PO for UTV

Operations/Wildland Division Chief Pigati stated the District would like to purchase a utility terrain vehicle (UTV) for Wildland module deployments, incident medical responses, and mitigation projects. A UTV will allow the District's Wildland Division to proceed with its Wildland Fire Module (WFM) Type II review and certification in February.

Fire Chief Sackett stated the District's Wildland Division has been working diligently over the past years to build up to and go for a WFM Type II status.

Board discussion ensued.

Treasurer Miller made a motion to approve the Purchase Order for a UTV. Director Haderlie seconded the motion. The motion passed unanimously.

OLD BUSINESS/DISCUSSION ITEMS/FOLLOW-UP ITEMS:

a. Fire Chief/Administration: Review 2023 Strategic Planning Process

Fire Chief Sackett provided a quick overview of the District's Strategic Plan development. He stated the District has four main organizational values: integrity, professionalism, courage, and compassion. Fire Chief Sackett stated that the District has conducted a SWOT analysis and has constructed goals. Fire Chief Sackett went over the District's strategy package with the Board.

Fire Chief Sackett presented the Board with the District's current mission statement and several alternative mission statements for Board review and discussion.

The consensus of the Board to table this matter until the meeting in January, so that all Board members can participate in choosing a mission statement.

OPERATIONS/WILDLAND UPDATES:

Operations/Wildland Division Chief Pigati stated Engineer Lister has ordered the 2 ½ inch hose that the Board previously approved. The District's Wildland Division participated in the Morissania Mesa Fire AAR. The District has been working on mitigation grants. There are 13 applicants who have met the criteria for the hiring process in the Spring.

Board discussion ensued.

EMS/TRAINING UPDATES:

EMS/Training Division Chief Van Slyke congratulated Paramedics Fradl, Bosman, and Mason for graduating from the Field Training Evaluation Program and now operating independently as ALS providers. The District has delivered Ambulance 64 to Front Range Fire Apparatus to have the ambulance box refurbished and remounted onto a new chassis. EMS/Training Division Chief Van Slyke congratulated Paramedic McCracken for instructing spinal injury training and Lieutenant Mollenkamp for conducting in-service training of all shifts on the new gas monitors.

Board discussion ensued.

PREVENTION/FLEET/FACILITIES UPDATES:

Fire Chief Sackett reviewed Fire Prevention Division Chief Moon's report with the Board. Chief Moon has reviewed three new housing developments in Rifle over the last month. Fire Chief Sackett mentioned two months' worth of community outreach and education by Community Risk Reduction Specialist Pina.

Board discussion ensued.

INFORMATION TECHNOLOGY/DATA UPDATES:

IT Director Gredig stated that he has been working on moving the District's website to a new platform to ensure compliance with state laws. He also has been working with the Wildland Division on mitigation projects.

Board discussion ensued.

ADMINISTRATION/FINANCE UPDATES:

Administrative Director Tillman stated she submitted the Colorado EMS Supplemental Payment Cost Report. The Wildland Division is doing very well and has several members out on fires currently.

DEPARTMENT GOOD NEWS:

Fire Chief Sackett reviewed a thank you letter that was addressed to Community Risk Reduction Specialist Pina for her presentation to the New Castle to Parachute Cub Scouts. Fire Chief Sackett reviewed a \$1,000 donation letter from the Williams Energy Company. Fire Chief Sackett played a voicemail from a District resident, thanking the District for their mitigation work at the Senior Development Center.

BOARD MEMBER COMMENTS:

Director Haderlie stated that she appreciates the District's continued professionalism. She is excited the 2024 Budget has been approved and she looks forward to the District's new mission statement.

Treasurer Miller stated that he had the pleasure of enjoying Thanksgiving with the crews at three District stations and hopes to enjoy Christmas with the crews as well.

Vice President Bristol thanked the District for their hard work throughout the year. She stated she appreciates the District trying to balance out the Volunteer Pension Funds.

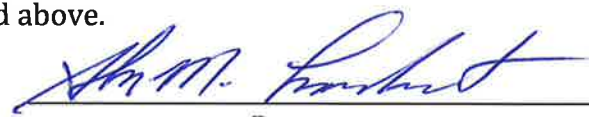
ADJOURNMENT:

There being no other business to come before the Board, acting Chairperson Bristol adjourned the meeting at 7:41 p.m.

APPROVAL:

The foregoing Minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Colorado River Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Date: 1/9/24



Date: 9 Jan 24

Bristol

