

**RECORD OF PROCEEDINGS FOR THE
COLORADO RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
DECEMBER 10, 2024
STATION 64 775 CASTLE VALLEY BLVD., NEW CASTLE, CO 81647**

Chairperson Lambert called the regularly scheduled meeting to order at 6:30 p.m.

ROLL CALL:

Board Members Present:

Alan Lambert, President
Dick Miller, Secretary
Adria Milton-Baker, Treasurer
Paige Haderlie, Director

Board Members Absent:

Addy Bristol, Vice President

Others Present:

Leif Sackett, Fire Chief
Zach Pigati, Operations/Wildland Division Chief
Scott Van Slyke, EMS/Training Division Chief
Orrin Moon, Prevention Division Chief
John Gredig, IT Director
PJ Tillman, Administrative Director
Dino Ross, Legal Counsel for the District (Via Conference Call)
Bill Smith, Lieutenant (Via Conference Call)
Matt Messner, Battalion Chief (Via Conference Call)
Kortnie Valencia, Administrative Support Assistant

A motion was made by Director Haderlie and seconded by Secretary Miller to excuse Vice President Bristol from the meeting.

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA:

None.

CONSENT AGENDA:

A motion was made by Secretary Miller to approve the consent agenda, which was seconded by Director Haderlie and passed unanimously.

PUBLIC COMMENTS:

None.

LEGAL COUNSEL UPDATE:

Attorney Dino Ross stated that Girard and Associates agreed to all of his changes to the CQI/QM management program contract, which the Board will review this evening.

FIRE CHIEF REPORT:

Chief Sackett highlighted several key accomplishments, including the successful completion of the first 12-week Fire Academy, significant promotions within the department, and the installation of exhaust removal systems at all stations.

Chief Sackett invited the Board members to attend the District's Holiday Party on January 18, 2025, which will include celebrations for Ken McCracken's retirement and the 30-year service milestones of Battalion Chief Alvey and Lieutenant Mollenkamp.

NEW BUSINESS/ACTION ITEMS:

- a. Fire Chief/Administration: Review and consider Resolution No. CRFPD-2024-12-01 Adopting a Budget for the Calendar Year 2025 | Appropriating Sums of Money | Certifying and Levying Property Taxes**

Chief Sackett presented proposed Resolution CRFPD-2024- 12-01 and discussed the changes to the proposed 2025 budget since the last Board meeting. Board discussion followed.

Secretary Miller moved to adopt Resolution CRFPD-2024- 12-01 and approve the 2025 budget, including a 3% cost of living adjustment. Treasurer Baker seconded the motion, and it passed unanimously.

OLD BUSINESS/DISCUSSION ITEMS/FOLLOW-UP ITEMS:

- a. Fire Chief/EMS/Operations: Continue review and consider approving the CQI/QM Management Agreement with Girard and Associates Inc.**

EMS/Training Division Chief Van Slyke reviewed the proposed CQI/QM management program contract with Girard and Associates and answered the Board's questions. , Secretary Miller moved to approve the CQI/QM management program contract with Girard and Associates. Director Haderlie seconded the motion, and it passed unanimously.

OPERATIONS/WILDLAND UPDATES:

Wildland Division Chief Pigati discussed closing out 2024 tasks and preparing for 2025. He also interviewed new cadets who are now firefighters, checking on their transition from academy to station life. The cadets reported a smooth adjustment and expressed gratitude for the opportunity.

EMS/TRAINING UPDATES:

EMS/Training Division Chief Van Slyke congratulated Firefighter/Paramedic Stowe for obtaining her paramedic certificate, and to Joesph Billings, Jordan Moreland, and Hunter Miller for advancing in the EMS Field Training and Evaluation Program. He reported that crews completed 736 hours of training in November. The new ambulance is in service. The remount inspection is scheduled for December 18, 2024.

PREVENTION/FLEET/FACILITIES UPDATES:

Prevention Division Chief Moon reported there are currently two major subdivisions in Rifle he has been addressing, which adds three streets and 85 new lots. Changes to codes, street widths, and cul-de-sacs are being looked at. Last year, approximately eight new subdivisions were reviewed for residential development in the area.

INFORMATION TECHNOLOGY/DATA UPDATES:

IT Director Gredig reported a steady 3-5% increase in EMS calls year-over-year. The department collaborated with BBC Research, which prepare an nexus study for the potential imposition of impact fees. After data corrections, a second report is being prepared for comparison, with the final draft expected by January 8th and a full report in February.

ADMINISTRATION/FINANCE UPDATES:

Administrative Director Tillman reported working on audits and grant reimbursements and mentioned that two Director seats will be up for election in May 2025. Plans are in place to conduct a polling place election.

DEPARTMENT GOOD NEWS:

Chief Sackett recognized Captain Carroll, Lieutenant Carlson, Adam Werner, and James Noah for assisting the local Rifle Rotary Club in labeling 400 dictionaries for third graders. They volunteered their time to help unload, label, and reload the dictionaries, demonstrating their commitment to the community. He also acknowledged a generous donation the District received. He stated that a former patient who had suffered a severe stroke visited the station to personally thank the crew for their care, sharing that their recovery was progressing well.

BOARD MEMBER COMMENTS:

President Lambert thanked everyone for all they do.

Treasurer Milton Baker expressed gratitude for the outstanding crew that responded to a recent incident she experienced. She commended their excellent care, professionalism, and expertise.

Secretary Miller congratulated all the members and thanked them for a great year.

Director Haderlie stated that she had the opportunity to do a ride-along and expressed a strong sense of pride in the department. She thanked the team for their hospitality and professionalism.

BREAK:

President Lambert called for a five-minute break.

EXECUTIVE SESSION:

Secretary Miller made a motion to enter executive session at 7:19 p.m., which was seconded by Director Haderlie. The motion passed unanimously.

At 8:10 p.m., Secretary Miller made a motion to exit executive session, which was seconded by Treasurer Baker. The motion passed unanimously.

ADJOURNMENT:

With no other business coming before the Board, Chairperson Lambert adjourned the meeting at 8:11 p.m.

APPROVAL:

The foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Colorado River Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Date: 1/14/25



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