

**RECORD OF PROCEEDINGS FOR THE  
COLORADO RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
OCTOBER 08, 2024**

**STATION 64, 775 CASTLE VALLEY BLVD., NEW CASTLE, CO 81647**

Chairperson Bristol called the regularly scheduled meeting to order at 6:33 p.m.

**ROLL CALL:**

**Board Members Present:**

Dick Miller, Secretary  
Adria Milton-Baker, Treasurer  
Addy Bristol, Vice President/Acting Chairperson  
Paige Haderlie, Director

**Board Member Absent:**

Alan Lambert, President/Chairperson

**Others Present:**

Leif Sackett, Fire Chief  
Zach Pigati, Operations/Wildland Division Chief  
Scott Van Slyke, EMS/Training Division Chief  
Orin Moon, Prevention & Facilities Division Chief  
John Gredig, IT Director  
PJ Tillman, Administrative Director (Online)  
Dino Ross, Legal Counsel for the District (Via Conference Call)  
Kevin Carlson, Lieutenant (Via Conference Call)  
Kevin Alvey, Battalion Chief  
Tim Nix, Wildland Battalion Chief  
Kortnie Valencia, Administrative Support Assistant

A motion was made by Secretary Miller and seconded by Vice President Bristol to excuse President Lambert from the meeting. The motion carried unanimously.

**ADDITIONS/DELETIONS/CHANGES TO THE AGENDA:**

None.

**CONSENT AGENDA:**

A motion was made to by Treasurer Milton-Baker to approve the consent agenda, which was seconded by Secretary Miller and passed unanimously.

**PUBLIC COMMENTS:**

None.

**LEGAL COUNSEL UPDATE:**

Attorney Ross stated he had nothing to add to his written report.

**FIRE CHIEF REPORT:**

Chief Sackett provided an update on the installation of the vehicle exhaust removal systems. The installations at Station 41 and Station 43 have been completed, and the team is currently working on Station 64. He invited anyone interested in viewing the installation to feel free. The Chief also mentioned that he was able to attend the annual Fire & Police Pension Association of Colorado (FPPA) summit, and the information they presented was very helpful in understanding the future of the FPPA.

**NEW BUSINESS/ACTION ITEMS:**

- a. Fire Chief/Prevention: Review and consider proposal for purchase of new Type VI Engine**

Fire Chief Sackett and Prevention/Facilities Division Chief Moon presented a proposal to purchase a new Type VI Brush Truck. The motor in the current Type VI Brush Truck failed en route to an assignment. While obtaining repair estimates, Chief Staff learned there is a significant chance the same issue could arise again with that engine. Consequently, Chief Staff has obtained quotes for a new Type VI Brush Truck. The Chiefs highlighted the benefits the proposed Type VI Brush Truck will provide if it is purchased.

Vice President Bristol motioned to authorize Chief Sackett to sign the purchase agreement with Danko for the Type VI Brush Truck. Secretary Miller seconded the motion, which passed unanimously.

**OLD BUSINESS/DISCUSSION ITEMS/FOLLOW-UP ITEMS:**

- a. Fire Chief/Administration/IT: Review and Consider proposal for impact fee and budget stabilization study**

Fire Chief Sackett and IT Director Gredig recommended that the District move forward with the Impact Fee and Budget Stabilization Studies. Impact fees would be an alternative funding source for Colorado River Fire Rescue, despite the associated costs. Following discussion, a motion was made by Secretary Miller to approve moving forward with the

Impact Fee and Budget Stabilization Studies, which was seconded by Treasurer Milton-Baker and passed unanimously.

**b. Fire Chief/Administration/Prevention: Update on Station 61**

Chief Sackett updated the Board on alternatives he has explored for Station 61, including a remodel, which may be a more favorable approach to consider in light of the reduced property tax revenue. Chief Sackett stated that he reached out to Wember Inc., an owner's representative firm regarding potential services the firm could provide Colorado River Fire Rescue. Wember visited Station 61 to assess the layout, lot size, and response dynamics. The firm then provided a preliminary drawing and cost estimate for the renovation of Station 61.

**OPERATIONS/WILDLAND UPDATES:**

Chief Sackett stated that Wildland Chief Pigati is currently deployed in North Carolina on hurricane relief.

**EMS/TRAINING UPDATES:**

EMS/Training Division Chief Van Slyke congratulated Firefighter/EMT Madujano, Firefighter/EMT Sites, Firefighter/EMT Park, and Firefighter/EMT Miller for obtaining their IV certifications. Division Chief Van Slyke reported that he and Mechanic Katsen completed the final inspection of the newly built ambulance, which is currently undergoing equipment installation. They expect to have it in service by the end of the month. Unfortunately, the remount ambulance has encountered delays, and they are awaiting a completion date.

**PREVENTION/FLEET/FACILITIES UPDATES:**

Prevention Division Chief Moon reported that fire extinguisher training has been ongoing in Rifle, with two more sessions scheduled for this month. There is a concern about a leak detected in the water line supplying Station 42. The leak is believed to be under the building, near the bay area. Efforts are underway to secure a contractor for emergency repairs, but work is being delayed to ensure that interagency personnel occupying the building are accommodated. The situation was discovered during the recent maintenance of a tender, and repairs are planned to be completed before adverse weather conditions arise.

**INFORMATION TECHNOLOGY/DATA UPDATES:**

IT Director Gredig reported that the team is implementing new solutions for learning management, scheduling, asset tracking, and evaluations. A new scheduling program is anticipated to streamline operations and improve payroll processes, with a trial run in

December and a planned launch on January 1st. Additionally, the Board reviewed call volume data, noting it remains consistent with last year's figures.

**ADMINISTRATION/FINANCE UPDATES:**

Administrative Director Tillman reported she's in Weaverville, NC, where they are now covering ten counties for hurricane relief efforts. She also is working on the budget with Chief Sackett and highlighted that open enrollment for staff to adjust benefits will take place in November, with changes effective January 2025.

**DEPARTMENT GOOD NEWS:**

Chief Sackett recognized the CRFR staff for their exceptional contributions in going beyond their regular duties over the past month. Chief Sackett shared several thank-you cards from the community, reflecting positive engagement, and noted a generous donation from Tractor Supply of a Blackstone grill for future events. Overall, appreciation was expressed for the hard work and dedication of the CRFR team.

**BOARD MEMBER COMMENTS:**

Vice President Bristol thanked the Board for their thorough review of the budget, emphasizing the importance of critical discussions around expenditures. She thanked the team's hard work and highlighted the need for a business-like approach to sustain the department.

Treasurer Milton Baker expressed her admiration for the dedication and commitment of the fire department personnel, highlighting their consistent hard work and professionalism.

Secretary Miller stated that it pleases him to see that the District is starting to get more respect. He thanked Division Chief Moon for his hard work, suggesting that the donation of the Blackstone grill was a fitting recognition of his efforts.

Director Haderlie expressed excitement about the potential of Station 61. She emphasized that visibility is crucial for the department, which serves as a cornerstone of the community. Director Haderlie also appreciated the community's recognition of the hard work being done.

**BREAK**

Vice President Bristol called for a five-minute break.

**EXECUTIVE SESSION:**

By unanimous vote, the Board went into an executive session at 7:50 p.m. to discuss the Fire Chief's 2024 evaluation pursuant to C.R.S. 24-6-402(4)(f). By unanimous vote, the Board came out of executive session at 8:56 p.m.

**ADJOURNMENT:**

With no other business to come before the Board, Chairperson Bristol adjourned the meeting at 8:58 p.m.

**APPROVAL:**

The foregoing Minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Colorado River Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Date: 11/12/24

Russell J Miller

Date: 11/12/2024

Adria Milton-Beber

I attest that the executive session was conducted for a purpose authorized by C.R.S. 24-6-402(4)(f) and that no other matters were discussed during the executive session.

By: Bristol  
Addy Bristol, Vice President